



The College of
Animal Welfare

Student Behaviour Policy

Reviewed March 2022

Purpose

The College of Animal Welfare aspires to create a learning environment where students enjoy their experience and are able to maximise their potential through their programme. Students are expected to demonstrate a professional and mature approach to peers, the college team, colleagues in the workplace or while on curriculum related activities. Students should respect the opinions and rights of others at all times. We embrace diversity and believe that every individual has the right to work and study in a highly effective learning environment, which is safe and free from discrimination.

In order to promote this ethos, the college has adopted the following values:

- Professionalism
- Respect
- Integrity
- Diversity
- Excellence

In embracing these values, the College expect students to demonstrate:

- A spirit of co-operation and understanding between peers and staff based on mutual respect and trust
- An environment that is built on tolerance and openness within high professional standards
- A commitment to dealing with oppressive behaviour, harassment or bullying
- A culture where diversity is celebrated, where students and staff are valued and feel safe
- An environment of equality of opportunity that encourages an understanding and appreciation of the needs of others
- All students, staff and stakeholders have responsibility to act in a way which supports and promotes these values

General Principles

- Students are expected to behave in a courteous and respectful manner to fellow students, staff and members of the outside community
- Students are expected to observe all lawful regulations i.e. Health & Safety
- Students are expected to follow published policies and procedures
- Students should always show respect to the facilities and environment (classrooms, equipment/facilities with care)
- Inappropriate behaviour will not be tolerated and the College's Disciplinary Procedure may be invoked
- Any behaviour that constitutes a criminal offence will not be tolerated
- Any behaviour that damages the good name of the College or brings the College into disrepute will not be tolerated
- Students following a programme leading directly to a professional qualification or to the right to practise a particular profession that renders that person not to be fit to be admitted to and practise that profession or calling will be subject to a separate **'Fitness to Practise'** panel which will consider any issues
- Harassment and bullying can take a variety of different forms ranging from repeatedly ignoring a fellow student, subjecting them to unwelcome attention, intimidation, humiliation, ridicule or offence, in person or online
- More extreme forms of harassment and bullying include physical threats or violence. Harassment and bullying may consist of a single incident or a series of incidents. Harassment and bullying behaviour may not always be intentional, but is always unacceptable, whether intentional or not. Differences in individuals' attitude, background or culture can mean what is perceived as harassment by one individual may not seem so to another
- Every individual has a responsibility to behave in a way that is not offensive or likely to cause injury or offence to others in person or online
- Every individual has a responsibility to acknowledge that the views and opinions held by others may not always coincide with their own; such differences are unlikely to constitute harassment however the failure to acknowledge them could
- Each individual has a responsibility to behave professionally and responsibly when offline and online and to ensure that they do not contravene any internet or social media policy set out by the College, awarding body or professional body
- No derogatory comments are to be made about any student or professional colleague, including on social networking sites

- Students are expected:
 - To be punctual and prepared for learning activities (in centre or online/virtual), progress reviews and other scheduled meetings with staff
 - Not to use mobile telephones for accessing social media, messaging, calls or any activities unrelated to the learning activities
 - Not to use other electronic devices for purposes other than that outlined by the tutor
 - To engage fully in the session and participate in all planned activities included within the session
 - Whilst on college premises wear your student ID badge so that they are visible
 - Whilst on college premises follow published guidelines in relation to Covid-19
 - Not to be disruptive, including monopolising discussions, posing questions not related to the session, talking to other students during learning activities or group tutorials unless as part of a discussion/activity instigated by the tutor
 - Not to eat in the learning environment during learning activities
 - To refrain from using offensive language at all times when participating in learning activities (in college or online) or when representing the College, taking into consideration other people in the environment
 - Comply with all College policies
 - To update their term time and permanent addresses within 7 days by accessing the College VLE (enrolment /induction section)
 - To attend any investigatory or disciplinary meeting that may be called. (Students are entitled to be accompanied by a student of their choice or a work colleague. Any other representative is not normally allowed without express permission from the Chair of the disciplinary panel)

Students following a programme of study, which requires an individual to carry out any clinical duties and/or contact with patients or clients, will be required to complete a health assessment questionnaire. Students are expected to provide a full history of past and current health issues. The information may be used to support and make adjustments as necessary, however, there may also be occasions where concerns may identify fitness to practise or fitness to study, in which case referral to the relevant panel will be made.

CAW Expectations

Be respectful...

- Demonstrate mutual respect and be tolerant of differences
- Actively listen when others contribute
- Help and support your peers
- Speak quietly during group learning activities
- Only use your electronic devices for related activities
- Follow our policies and procedures

Be responsible...

- Be accountable for your own actions
- Be punctual, arriving late disrupts others' learning
- Be prepared, organised and ready to learn
- Actively engage in learning activities and embrace different approaches to learning
- Be responsive to feedback and requests
- Meet agreed targets and deadlines

Be safe...

- Seek help when you need it
 - Involve your peers, social exclusion is unacceptable
 - Look out for your peers & be aware of your surroundings
 - A visible ID badge shows that you are permitted on site; please help us to keep you safe by always having this visible
 - If you need to leave the room please inform the tutor
 - Ensure that you know the campus emergency procedures
 - Help us to maintain a safe environment; check around you for hazards or anyone acting inappropriately
- report any concerns without delay

Consequences and possible actions

Students, whose behaviour is considered inappropriate, may be asked to leave the planned activity/session and the incident will be reported to their personal tutor and Head of Programme/School.

Depending on the circumstances of the incident, action may be taken against the individual under the College's Student Disciplinary Procedure and/or Fitness to Practise Panel.

Under no circumstances should any student be under the influence of a substance, alcohol or chemical whilst on college premises or representing the College e.g. work placement

Students are expected to abide by the relevant Code of Professional Conduct (if applicable) and Fitness to Practise Code.

Declaration to be signed by the student:

I have read the information within this document and agree to adhere to the terms listed. I understand that breach of these terms may result in disciplinary proceedings, referral to the Fitness to Practise panel or exclusion.

Name:		Course:	
Signature:		Date:	